



Gresham Village School and Nursery
FULL GOVERNING BODY MEETING
Monday 29th January 2024 at 0930
MINUTES

Present

Table listing attendees: Alice Vargo – Chair (AV), Sarah Rankin – Clerk (SR), Marc Goodliffe – Head (MG), Tony Bolderston (TB), Alice Vargo (AV), Stephen Balmer-Walters (SBW), Sophie Neylon (SN).

ACTIONS challenges DECISIONS

1. WELCOME, APOLOGIES AND DECLARATIONS

Table with 2 columns: Description and ACTIONS. Description: Governors were welcomed to the meeting. There were apologies from GS and RB. GCB was absent. AV chaired the meeting. There were no declarations.

2. MINUTES FROM THE MEETING OF 4th DECEMBER - ACCURACY

Table with 2 columns: Description and ACTIONS. Description: The minutes were approved for accuracy

3. MATTERS ARISING FROM THE MINUTES

Table with 2 columns: Description and ACTIONS. Description: Update re PTA link (GCB): deferred to next meeting; Safeguarding report (AV): circulated in advance of the meeting. There were no questions; Autumn Term Pupil Premium report (SBW): report to be circulate via the Clerk. Persistent Absence was discussed and confirmed as missing one day every fortnight. Governors asked if there is a pattern. MG advised that it varies: school refusal/illness/mental health issues. It was added that most PA children have an attendance support plan in place. It was noted that out of 20 PP children at the school, 7 are persistently absent. Attainment was discussed

<p>with reading and writing areas to work on. Governors asked how families are signposted to apply for PP, noting that there may be families who are eligible but not claiming. MG agreed that more awareness is needed, and that applying is a straightforward process open to families on Universal Credit. The benefits received by PP children were noted as free afterschool clubs and trips, with the rest of funding spent on interventions and staffing. Governors agreed that the school should communicate what it does and offers more widely. In addition it was agreed that a review is needed on how the school tracks the impact of PP funding on the children's progress.</p>	
<p>Staffing report: MG advised that following consultation with the CFO, TA support has been restructured to meet need. A positive impact has already been observed in Year 2. MG noted that improved support is now being given to 2 children with very specific needs. Becky D is now able to carry out mental health interventions, and the school feels calmer with children starting the afternoon better. MG added that he is hopeful that the SENDCo will be able to be in school 2 days a week from September.</p> <p>Staff development: Mrs Nahajski is starting a Senior Leadership MPQ and Ms Neylon is starting an Early Reading Lead MPQ.</p> <p>MG praised a really strong staffing team which can deal with additional needs of the school, and an effective leadership team in place.</p> <p>Governors asked what the process is for when teachers are off sick. MG advised that supply is sourced, but that there are good regular supply teachers who know the school well and fit in.</p>	
<p>SEND training update: MG reported on January INSET which was disaggregated over 4 twilight sessions: one on behaviour management, one on metacognition (learning how to learn and resilience), one on dyslexia and one on zones of regulation.</p> <p>Governors asked if this training is through the Trust. This was confirmed by the Head.</p>	

4. SUGGESTED PLAN FOR MONITORING DAY

	ACTIONS
<p>The suggested plan for the monitoring day was discussed. The following was noted:</p> <ul style="list-style-type: none"> • Richard Lord will join in the afternoon for Cornerstones monitoring • Important for Governors to see Pathways to Write in action. Very positive feedback is being received from across the school • Analysis of staff survey results will be carried out by AV and SN, and shared to the LGB on 18th March. • Opportunity for SBW to monitor PP children and AV to monitor safeguarding • Opportunity for governors to monitor breaktime • Parents survey questions discussed and tweaked. Additional questions to be included on Diversity and Inclusion, outdoor learning and PE and 	

<p>the question on mental health to be expanded. It was agreed that there should be an additional comments box for each question. AV to reword the questions on the survey and send to the Clerk to circulate.</p> <p>Governors felt that the best way to get returns is to engage with parents at parents' evening. It was agreed that TB will attend on 25th March, and AV on 26th March. GS and RB will be asked to see if they can attend either session also. Governor attendance at the parents' café on 6th March (maths) is needed.</p>	<p>AV</p>
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5. PUPIL PREMIUM STRATEGY

	ACTIONS
<p>The Pupil Premium strategy was circulated in advance of the meeting. Governors asked how staff are being supported in Fresh Start Literacy (Read Write Inc. MG advised that training was delivered by SN in September and to new staff in January. SN is undertaking Early Learning Lead training. MG has trained new staff in Year 4. MG advised that the fluency and comprehension stage is now being monitored, and that funding is being applied for from the Wensum Trust for an audit of provision and delivery. Governors asked whether baseline assessments take place to enable impact to be measured. MG will liaise with the SENDCo. Case studies were suggested such as measuring impact on a child who has received mental health support, a child who has received reading support and/or a child who has increased their cultural capital via support.</p> <p>Governors asked if there is any additional support from the Trust, such as a Trust Educational Psychologist? MG reported that SENDCos are very much working in isolation and that there is no Trust Ed Psych. Governors felt that this is an opportunity for the Trust to support SENDCos and will ask the Chairs to take it to the Trust via the Chairs' meeting.</p>	<p>GS/RB</p>

6. SPORTS PREMIUM ANNUAL REPORT

	ACTIONS
<p>The Sports Premium Report was circulated in advance of the meeting. MG advised that the criteria for using funds has changed and that sports equipment and curriculum are no longer covered. There were no questions from Governors.</p>	

7. VISION, PRINCIPLES AND VALUES

	ACTIONS

<p>Discussed. MG advised that the children have been working on the school values, which are for the whole school: children, teachers and governors. MG will be fine tuning these with the School Council and sharing them with parents. Governors felt that Forest School and Outdoor learning should be included to showcase what makes GVSN different.</p> <p>Draft as follows: Gresham Village School and Nursery <i>Preparation for life's journey.</i> Vision We believe that by a commitment from everyone working together, parents, staff, governors and children, we will provide an education for every child, that will enable them to grow as unique individuals prepared for the next steps in their lives. Our vision is to achieve excellence in all that we do, so that every pupil attending Gresham Village School and Nursery benefits from excellent teaching, a broad, balanced and knowledge rich curriculum, and superb opportunities to develop and thrive as an individual, both in and outside the classroom, underpinned by a culture which is caring, aspirational and outward-looking. <i>Followed by children's SCARF values</i> Draft: <i>Keep yourself and everyone safe</i> <i>Care for yourself and each other</i> <i>Achieve and pursue your dreams</i> <i>Be resilient when things go wrong</i> <i>Be friendly and help others.</i></p>	
<p>A discussion was held on the key issues facing the school:</p> <ul style="list-style-type: none"> • Pressure of curriculum affecting PE and Forest School. Extending the school day was discussed, and the challenge of no additional funding was acknowledged. MG flagged teachers' contractual terms and conditions. Benefits of easing the curriculum pressure as well as parking were acknowledged. MG will talk to Astley primary who are in a similar situation. • Cornerstones – need to review to see which units could be tailored specifically to GVSN. For example, science and nature units to identify outdoor learning opportunities. 	<p>MG</p>

8. GOVERNANCE

	ACTIONS
<p>Methods of communication: The challenge of email was discussed given that many governors have multiple accounts, and that email notifications are not always received. It was agreed in principle that an LGB WhatsApp group might work, to be used only to advise when papers are uploaded to GovHub, for important messages or advice to check emails. Clerk to discuss with Chairs.</p>	<p>SR</p>

Individual monitoring visits: PP and Safeguarding booked in with MG.	
Preparation and distribution of termly reports agreed to be circulated in advance of the meeting to the Clerk to put on GovHub.	
Training updates: No further training to report.	
New governors update: one application received. Clerk to contact Lauren Taylor Brown	SR
Attendance at parents cafes and parents' evenings: discussed under Agenda Item 4.	

9. COMPLAINTS AND COMPLIMENTS

	ACTIONS
None.	

10. POLICIES

	ACTIONS
None	

11. A.O.B.

	ACTIONS
None.	

With no further business the meeting closed 12:00

Monitoring day: Monday 4th March 2024 08.45 – 3.30pm

Date of next meeting: Monday 18th March 2024 at 1800