



Gresham Village School and Nursery  
FULL GOVERNING BODY MEETING  
Monday 2<sup>nd</sup> February 2026 at 1800  
MINUTES

Present

Stephen Balmer-Walters - Chair	SBW	Sarah Rankin – Clerk
Faye Herron – Head of School	FH	
Rosabelle Batt	RB	
Georgy Clifton-Brown	GCB	
Lauren Taylor Brown	LTB	
Richard Lord – Deputy CEO	RL	

**ACTIONS challenges DECISIONS**

**1. WELCOME, APOLOGIES AND DECLARATIONS**

	ACTIONS
The Chair welcomed Governors to the meeting. There were apologies from SN. There were no declarations.	

**2. MINUTES OF THE MEETING OF 4<sup>th</sup> NOVEMBER - ACCURACY**

	ACTIONS
The minutes of the meeting of 1 <sup>st</sup> December 2025 were approved for accuracy.	
<b>Matters arising and actions update:</b> There were no matters arising. All actions complete.	

**3. HEAD OF SCHOOL'S UPDATE**

	ACTIONS
School on a Page was tabled at the meeting. The following was discussed:  <b>Data:</b> First round of assessments carried out before Christmas. Year 3 and 4 class discussed. High number of children with SEND in year 4 noted. Year 3s	

<p>are doing well, but some year 4s are not working at the expected level yet. <b>Governors asked if support is in place.</b> It was confirmed that interventions are in place to support these children.</p> <p>Year 6: evident that a lot of work needs to be done. FH observed that real progress tends to happen in the latter part of the spring term. FH keen to get an external moderator in to look at reading. It was acknowledged that teachers can be cautious with their predictions. RL commented that Norfolk still operates an old model of moderation, and that this 'deficit model' can lead to a negative mindset to teachers. The huge variability and inconsistency from moderators was raised, with governors agreeing this is a challenging situation. <b>Governors asked whether change is anticipated at NCC.</b> RL advised that the forthcoming curriculum review implies that writing at the end of KS2 will be reviewed. The cost of moderation was discussed. <b>Governors asked what strategies are in place to build up confidence in writing.</b> FH advised the curriculum is in place to support this. Children are allowed to edit their own work and produce a published piece in their best handwriting. The need to have high expectations in order to motivate children was agreed.</p>	
<p><b>Behaviour:</b> work in progress on consistency across the school. Flow charts now in place in all classrooms on how to manage behaviour. Rewards system up and running accessible to all levels, rewarding the things that will make the child become a really successful learner. Children are engaging in positive conversations about learning and motivation has improved. Children take home behaviour tick charts to share with parents.</p>	
<p><b>School environment:</b> focus on looking after the school environment. Class monitors introduced who keep the class and pegs tidy to win the 'golden dustpan' each week. EYFS is being freshened up and new blinds put in using funds from The Friends. FH reported that the school council has raised over £180 through cake stalls, and will work with FH to look at purchasing some new play equipment for the playground. <b>Governors asked how parents can donate to the fund if unable to attend events.</b> RL will look into this. Capital funds are being spent on line markings in the playground. Tesco funding for the sensory space discussed with FH observing this is work in progress. <b>Governors asked whether any sports events are taking place.</b> FH advise that years 5 and 6 are taking part in dodge ball, hockey and rugby.</p>	

#### 4. PLANNING 26/27

	ACTIONS
<p>RL provided the LGB with an update on the restructuring process as follows:</p> <ul style="list-style-type: none"> <li>• Consultation process ongoing at 8 Trust schools</li> <li>• CPS consultation around the amalgamation with other Trust primary, specifically GVS or RPS.</li> <li>• 4 public consultations have taken place. Strong community feeling to keep school open.</li> </ul>	

<ul style="list-style-type: none"> <li>• CPS consultation closes on 10<sup>th</sup> Feb. Trust Board to make decision on 25<sup>th</sup> February, to be approved by the DfE/Regional Schools Officer.</li> <li>• Free transport will be provided for those in catchment to whichever school is chosen.</li> <li>• Both options can accommodate the children in catchment (approx. 15) across all year groups.</li> <li>• CPS site could potentially become a Synergy run high needs special school in the future to provide much needed provision in North Norfolk. RL advised that places would be brokered by the LA who handle admissions</li> <li>• Process in place for staff across all 8 schools simultaneously. Vacancies across the Trust are being circulated each week.</li> <li>• The Trust is in contact with NCC Admissions to encourage speedy processing of applications so parents of CPS are not in limbo for long.</li> </ul> <p><b>Governors asked what the mood is like at GVSN.</b> FH reported that staff were shocked and worried after the initial meeting in January. Support staff remain anxious as hours are needed to be cut. Teaching staff element of restructuring resolved due to teacher coming to the end of the fixed term contract.</p> <p>RL advised that there has been some movement over the last couple of months, with numerous staff across the Trust having their voluntary redundancy applications approved. Noted that this has improved the situation significantly. RL underlined that the situation the Trust finds itself in is no one's fault, but the result of a lowering birth rate. <b>Governors agreed the data on falling rolls is sobering.</b> Messaging and marketing were discussed and governors considered whether more should be done to promote the school locally. FH advised that 7 children have joined the school since the last LGB. Governors were delighted to hear this and congratulated the team. <b>Governors were concerned that extras such as Forest school might be cut in order to save costs.</b> The need to maintain as broad an offer as possible was stressed by FH in order to attract children out of catchment. RL reported that areas have been identified where savings can be made. The cost of training staff in Forest School was raised. RL commented that most newly qualified teachers now do a basic level of Forest School training. In house training was suggested, given there are excellent practitioners of Forest School across the Trust who could potentially could come to GVSN to train up more staff.</p>	
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#### 4. SAFEGUARDING

	ACTIONS
<p>LTB and FH yet to meet this term.</p> <p>FH confirmed that the action plan drawn up from the summer term external audit is now complete.</p>	

<p>FH advised that the SCR has been overhauled this term and quality assured by the CEO. Governors asked whether, now this task is complete, that Julie has the support to maintain it. This was confirmed with FH noting that now the overhaul has been carried out, it is simple to maintain.</p> <p>FH is continuing to instill confidence in staff regarding CPOMS entries.</p> <p>Some staff files in need of being risk assessed due to the longevity of certain staff appointments – <b>FH TO ACTION</b>.</p> <p>Noted that all safeguarding is currently assigned to FH to allow Emily and Ali to focus on teaching. FH confirmed that both are still deputy DSLs who can step in should FH be absent. KN is also a DSL, who is at school on Thursdays and Fridays.</p> <p>LTB raised mobile phones and asked about the school position on this. FH advised that children are told not to bring phones into school, and that this is not an issue. LTB asked for reassurance that older children were not using phones on school buses or in shared taxis. <b>FH agreed to reiterate the no phones rule to parents.</b></p>	<p>FH</p> <p>FH</p>
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## 5. GOVERNANCE

	ACTIONS
<i>Monitoring morning:</i> date agreed as 24 <sup>th</sup> March. FH to circulate programme nearer the time.	
<i>LGB membership:</i> it was agreed that new community governors need to be recruited. No progress yet reported with the potential governor from Gresham’s Prep school.	

## 6. POLICIES AND DOCUMENTS

	ACTIONS
None	

## 7. INFORMATION DISSEMINATED FROM THE TRUST BOARD

	ACTIONS
None.	

## 8. CHAIR’S BUSINESS/CORRESPONDENCE

	ACTIONS
None.	

## 9. INFORMATION TO BE SHARED WITH TRUSTEES/MEETING REVIEW AND REFLECTION

	ACTIONS
<p><b>practice/"Hits"</b></p> <ul style="list-style-type: none"> <li>• Good communication from the Trust regarding the CPS consultation process</li> <li>• Impact of new processes and systems in place at school now evident</li> <li>• Improvement in behaviour a big win</li> <li>• Improved forward thinking</li> <li>• Rewards and recognition – a real positive</li> <li>• Improvements to the school site</li> <li>• Wonderful whole school carol service at the church</li> </ul> <p>Concerns</p> <ul style="list-style-type: none"> <li>• Forest school – need for trained staff.</li> <li>• Staff wellbeing during challenging times.</li> </ul>	

## 10. A.O.B.

	ACTIONS
None.	

With no further business the meeting closed at 8.00pm

**Date of next meeting: Monday 11<sup>th</sup> May 2026 at 6pm**

## ACTION LOG

Item	Action	By whom	Date
4	Risk assessment of staff files	FH	Soonest
4	Reminder to parents regarding no phones	FH	Soonest.